

## The Evelyn Peeler Peacock Gallery Exhibition Guidelines

### About

The Evelyn Peeler Peacock Gallery hosts approximately 8 exhibitions each year. These exhibitions typically last 4-6 weeks and are comprised of the following:

- 5 Member Shows
- 1 Themed Show
- 2 Solo Shows

Member Shows are open to any ARTS Council artist members. Artists can display 1 piece of wall hanging artwork and/or 2 pieces of three-dimensional artwork.

The themed show occurs once per year. This show is typically juried, though sometimes an invitational, and centered around a particular theme or media. If applicable, a call for artists will be issued several months before this exhibition.

Solo Shows occur twice a year, in Spring and Fall. These shows are selected through an application process that opens each fall and closes in January.

### Submission Process

There is no advance submission or jury of work for member exhibitions, only for themed or solo shows.

### Artwork Drop Off and Pick Up Dates

There are specific days for pick up and drop off for member shows, and while there is no advance approval or submission, artists must complete an online drop-off form before bringing in work. This is a Google Form made live shortly before the drop-off dates.

All artwork must be dropped off/picked up according to the set schedule and typically occur on Mondays & Tuesdays from 9am-6pm.

When arriving at the gallery artists must:

- Let a staff member know they're dropping off work for the show
- Confirm with that they've completed the Drop Off Form
- Demonstrate that work is labeled and wired for hanging
- Place 2D work on the floor against the wall and/or place 3D work on provided tables

Submitting information through the online drop off form serves as your signature. For artists picking up work, there will be a sign out sheet.

### Artwork Eligibility

Artwork in any theme or medium can be brought for display in member exhibitions. Juried and other calls will have specific themes and mediums.

Unless otherwise indicated, artists are limited to one piece of wall hanging artwork of any size and/or two pieces of 3D or multimedia work that fits atop a 10x10" pedestal or sits freely on the floor.

Unless otherwise indicated, work must also meet the following requirements:

- Wall hanging artwork may weigh up to 50 pounds
- Artists must provide their own mounts, stands, or displays for pedestal or floor standing work
- Work must be your own original work created from original materials, or materials that are creatively transformed into original works of art.
- Prints from your original work must be acknowledged as such in the drop off form.

All work must be gallery-ready and professionally presented. Any loose media (chalk, pastel, etc.) or wet media (Paint, etc.) must be set with a final fixative and/or dry to the touch.

Wall hanging work must be able to hang on the gallery hanging system. Wiring your work is the best and preferred solution. Please see below for dimensions of our hanging system hardware.



5" wide



5/8" wide

All work that comes into the gallery must be labeled on the back with the following:

- Name
- Title of the work
- Media
- Price

Artwork that cannot be hung using the hanging system or properly displayed otherwise will not be accepted.

The ARTS Council reserves the right to reject artwork that is homophobic, transphobic, racist, misogynistic, or otherwise willfully disrespectful, hateful, or discriminatory.

## **Sales & Commission Policies**

Work can be for sale or not for sale. If you list your work as not for sale, you must list a value for insurance purposes.

If you list work for sale over \$1,000, you must provide evidence of the stated price in the form of a recent sales receipt or other documentation for a similar work. Additionally, we cannot accept any work priced over \$5,000.

Standard commission is 30% on all sold items in exhibitions. In the event of a juried or open call, we reserve the right to set a different rate of commission for non-member work.

## **Insurance Policy**

Once onsite, artwork is covered under The ARTS Council's insurance policy. Work damaged while on display will be compensated at the insurance value which is 70% of the sales value, however, work that is damaged due to improper framing or other installation by the artist will not be covered.

Unless other arrangements are made, work not picked up within 1 month of the pick-up dates will become property of The ARTS Council.

## **Membership**

Unless otherwise indicated in a juried or open call, all exhibiting artists must be current Artist Members of The ARTS Council. Regular membership is \$35 annually. Student and Senior membership are \$20 annually.

## **Photography Policy**

The ARTS Council reserves the right to photograph work exhibited in the gallery for promotional purposes. No photographs will be used for commercial purposes.