



## **2021 QuickARTS Grant Guidelines**

### **About**

QuickARTS grants provide up to \$500 for short-term community focused arts and cultural projects that help make arts and culture accessible to Chemung, Schuyler, and Steuben county residents. QuickARTS grants are administered by The ARTS Council of the Southern Finger Lakes with funding from the Community Foundation of Elmira-Corning and the Finger Lakes.

### **Applicant Eligibility**

Organizations, individuals, businesses, community groups, and towns in Chemung, Schuyler, and Steuben counties may apply.

Non-profit status is not required. Individuals must be 18 years or older.

Previous ARTS Council grant recipients who have not fulfilled prior grant agreements are not eligible.

### **Project Eligibility**

The following is an example of projects eligible to be funded by this grant program:

- Workshops, exhibits, readings, performances, festivals, concerts, screenings, and more

The specific list of eligible activities is purposely left flexible to respond to community needs, however, a project's primary purpose must be arts and/or cultural related.

Projects can be delivered online, in small groups, and other means that are not traditionally accessible to the general public because of COVID-19 restrictions.

QuickARTS funding cannot support the following:

- Projects whose sole purpose is fundraising
- Scholarships, fellowships, awards
- Retroactive funding
- Projects that already receive funding from The ARTS Council and/or Community Foundation.

Please contact the Grants Manager to find out if your project is eligible for funding.

## **Grant Amount**

Grants from \$50 to \$500 are available. Awards will be made with the intention of supporting as many projects as possible.

The maximum dollar amount any one applicant can request per year is \$1,000.

## **Funding Eligibility**

The following is an example of items eligible to be funded by this grant program:

- Artist fees (cannot support students or children as professional artists)
- Supplies
- Marketing

This is not an exhaustive list, however, funding can only be used to directly support the project.

## **Award Criteria**

Grants are awarded based on the following primary criteria:

- Artistic and Cultural Merit
- Community Impact
- Managerial/Fiscal Competence

Priority is given to the following:

- Projects that advance diversity, equity, inclusion, and accessibility
- Projects that support Chemung County residents
- Projects that pay artistic fees
- Clear, concise, and complete applications

Each application is reviewed on the basis of its own merits. Limited funds are available and awards will be made with the intention of supporting as many eligible projects as possible.

## **Application Process and Deadlines**

Applications are accepted on a rolling basis until funds are exhausted.

The application consists of the following components:

- Applicant Information
- Project Information
- Budget Information

Applications are submitted online at <https://earts.submittable.com/submit>.

All successfully submitted online application must include a completed budget form that is uploaded into the online application. Budget forms are found on The ARTS Council's website.

Please note, applicants may submit audio or video files rather than providing a written response to the questions. You will not be evaluated on the quality of the video or audio, however, the media files must be clearly understandable so that your application can be properly evaluated.

### **Award Notification & Distribution of Funds**

Award notification are sent via email approximately 1 week after the application submission.

Grant funds are mailed via check approximately 2 weeks after the application submission.

Grant funds cannot be distributed until grant recipients sign and return via email the acceptance agreement attached to the award notification.

### **Final Reporting**

Upon completion of the project, applicants must submit a final report online within 30 days of an opportunity's completion. Final reports include information regarding the grant and other support materials.

### **Credit**

Where possible, credit to the QuickARTS grant program must be given using language provided with award notification. The ARTS Council and the Community Foundation reserve the right to describe or reproduce material for publication or public relations purposes from any opportunity awarded funding.

### **Assistance and Support**

All applicants are strongly encouraged to discuss their applications before submitting. For technical assistance, application draft review and editing, guidance, or questions please contact Chris Walters, The ARTS Council's Grants Manager & Gallery Curator, at [chris@eARTS.org](mailto:chris@eARTS.org) or 607-962-1332 x205.

### **About The ARTS Council of the Southern Finger Lakes**

The ARTS Council of the Southern Finger Lakes (The ARTS Council) is a regional arts services organization located in the Southern Tier of New York State serving artists of all disciplines, organizations, and the public in Chemung, Schuyler, Steuben, and Tioga counties and beyond. Further information is available at [www.eARTS.org](http://www.eARTS.org).